

# ATTENDANCE INSTRUCTIONS TO THE ANNUAL GENERAL MEETING 5.4.2023

## Time, location and arrangements

The Annual General meeting is taking place in the Wulff house at Kilonkartanontie 3, 02610 Espoo. The time of the meeting is on Wednesday April 5, 2023 at 11.00 am. There is a barrier-free access to the Annual General Meeting.

The company's shareholders and their representatives may participate in the meeting, and exercise their shareholder rights, solely by voting in advance and by presenting their counterproposals and questions in advance. The list of participants in the Annual General Meeting and the results of the votes taken at the meeting shall be determined exclusively on the basis of the advance voting. Instructions for shareholders can be found in part C of this invitation (Instructions for Participants in the Annual General Meeting).

The CEO's videotaped briefing on the Annual General Meeting will be available for viewing on April 8, 2022 at approximately 1:00 pm, after the Annual General Meeting concludes, on the webpage <https://www.wulff.fi/en/investors/board-and-corporate-governance/annual-general-meeting/>.

## The right to participate and registration and voting in advance

The right to participate in the general meeting belongs to the shareholder who is registered on Friday 24 March 2023 in the company's shareholder register kept by Euroclear Finland Oy. A shareholder whose shares are registered in his personal Finnish book-entry account is registered in the company's shareholder register.

A shareholder entered in the company's shareholder register who wishes to participate in the general meeting must register for the general meeting no later than Monday 3 April 2023 at 10:00 a.m., by which time the registration must be received.

You can register for the general meeting:

- into register service: [https://ir1.innovatics.fi/ir/en/wulff/Agm/Registration/2023\\_1/Accept](https://ir1.innovatics.fi/ir/en/wulff/Agm/Registration/2023_1/Accept)
- by e-mail to: [agm@innovatics.fi](mailto:agm@innovatics.fi),
- by writing to: Innovatics Oy, Annual General Meeting/Wulff-Yhtiöt Oyj, Ratamestarinkatu 13 A, 00520 Helsinki

When registering, the shareholder's name, address, telephone number and the name of any assistant or agent must be stated. There is a barrier-free access to the Annual General Meeting. We ask you to inform us of the need for barrier-free access when registering your attendance.

The shareholder present at the general meeting has the right to ask questions about matters discussed at the meeting in accordance with chapter 4, section 25 of the Companies Act.

The personal data provided by shareholders upon registration will only be used in connection with the processing of the general meeting and necessary registrations related to it.

More information regarding registration and early voting is available from Innovatics Oy by phone during the general meeting's registration time at 010 2818 909 on weekdays from 9:00 a.m. to 12:00 p.m. and from 1:00 p.m. to 4:00 p.m.

## Proxy representative and powers of attorney

The shareholder may participate in the general meeting and exercise his rights there also through a proxy.

The shareholder's representative must present a dated power of attorney, or otherwise prove in a reliable manner that he is entitled to represent the shareholder. If the shareholder participates in the general meeting through several proxies, who represent the shareholder with shares in different securities accounts, the shares on the basis of which each proxy represents the shareholder must be indicated when registering.

Possible credentials are requested to be submitted before the end of the registration period:

- into register service: [https://ir1.innovatics.fi/ir/en/wulff/Agm/Registration/2023\\_1/Accept](https://ir1.innovatics.fi/ir/en/wulff/Agm/Registration/2023_1/Accept)
- by writing to: Innovatics Oy, Annual General Meeting/Wulff-Yhtiöt Oyj, Ratamestarinkatu 13 A, 00520 Helsinki
- by e-mail to: [agm@innovatics.fi](mailto:agm@innovatics.fi)

## Holders of nominee registered shares

Each holder of nominee registered shares has the right to participate in the Annual General Meeting on the basis of the shares that would entitle him/her to be registered in the shareholder register maintained by Euroclear Finland Ltd by the Annual General Meeting reconciliation date March 24, 2023. An additional precondition for participation is that the shareholder be temporarily registered, on the basis of the aforementioned shares, in the shareholder register maintained by Euroclear Finland Ltd, by no later than March 31, 2023 at 10.00 am. With respect to nominee-registered shares, this shall be regarded as constituting registration for the Annual General Meeting.

Holders of nominee registered shares are hereby instructed to ask their custodian, reasonably in advance, for the necessary instructions on temporary registration in the shareholder register, on the issuing of powers-of-attorney, and on registration for the Annual General Meeting. By no later than the aforementioned date, the custodian's asset manager must declare that the owner of the nominee-registered share(s) should be temporarily registered in the company's shareholder register, and must ensure that vote(s) are cast on behalf of the nominee-registered share(s)' owner.

## Early voting, and submission of questions in advance

Shareholders with a Finnish book-entry account can vote in advance on items 7-17 of the agenda by mail or e-mail. The shareholder must submit the pre-voting form available on the company's website [www.wulff.fi/sijoittajill/johto-ja-hallinto/varsinainen-yhtiokokous/](http://www.wulff.fi/sijoittajill/johto-ja-hallinto/varsinainen-yhtiokokous/) by letter to Wulff-Yhtiöt Oyj, Yhtiökokus, Kilonkartanontie 3, 02610 Espoo or by e-mail to [sijottat@wulff.fi](mailto:sijottat@wulff.fi).

Early voting starts on Tuesday, March 14, 2023 at 9:00 a.m. and ends on Monday, April 3, 2023 at 10:00 a.m., by which time the votes must be received. The resolution proposal that is the subject of advance voting is considered to have been presented unchanged at the general meeting.

In the case of a shareholder registered as a director, advance voting takes place through the account management company. The account management company must take care of voting in advance on behalf of the nominee-registered shareholder in accordance with the instructions given by him.

The shareholder can submit questions referred to in chapter 5, section 25a of the Limited Liability Companies Act, about matters discussed at the meeting until March 20, 2023, by e-mail to the address [sijoittajat@wulff.fi](mailto:sijoittajat@wulff.fi). Such shareholder questions and the company's answers to them can be viewed on the company's website [www.wulff.fi/sijoittajille/johto-ja-hallinto/varsinainen-yhtiokokous/](http://www.wulff.fi/sijoittajille/johto-ja-hallinto/varsinainen-yhtiokokous/) no later than March 22, 2023. The prerequisite for asking questions is that the shareholder presents an explanation of his share ownership when requested.

## **Online broadcast of the general meeting**

The online broadcast of the general meeting is carried out through Inderes Oyj's virtual general meeting service on the Videosync platform, which includes video and audio monitoring of the general meeting. Watching online does not require any paid software or downloads. In addition to an internet connection, following requires a computer, smartphone or tablet with speakers or headphones for sound reproduction and a microphone for asking oral questions or speeches. To follow, it is recommended to use one of the following browsers: Chrome, Firefox, Edge, Safari or Opera. The shareholder is responsible for the functionality of his internet connection and devices during the meeting. Shareholders following the meeting via webcast cannot ask questions and are not considered to be participating in the annual general meeting.

The link and password for following the webcast will be sent by e-mail and/or text message to the e-mail address and/or mobile phone number provided during registration no later than the day before the meeting, by Tuesday April 5, 2023 at 4:00 p.m. It is recommended to log into the meeting system well in advance of the meeting's start time.